

KIPP Jacksonville  
Board Meeting Minutes  
June 16, 2016

A KIPP Board meeting was held at KIPP Jacksonville on June 16, 2016.

Attendees:

Tom Majdanics  
John Baker  
Jennifer Brown  
Stephanie Salustro  
Bill Walton  
Zach Rossley  
Paul Renner  
Susie Wiles  
Charlie Zimmer  
Gary Norcross (via phone)  
Kim Davidson  
Warren Buck  
Wayne Clark  
Dan Edelman  
Dr. Tim Groover

12:03 PM In Gary Chartrand's absence, John Baker called the meeting to order.

There were no corrections to the minutes from the previous meeting. Motion was made to approve the minutes; motion was seconded and approved.

No parents were present at today's meeting.

Finance Committee Report

Tom discussed the Finance Progress Report and said everything was on track, with no concerns about the overall financial position. Dan said the school is staying current with loan interest payments to Gary and John.

Dan said the audit process has begun. The accounting changeover is working better and Zach's involvement has been helpful.

Tom discussed the draft budget.

**VOTED:** Motion was made to approve the draft budget; Dan seconded, and motion was approved.

Bus Transportation Fleet - Zach reported that things were going well and the buses will arrive in a month. He discussed the inspections, fueling stations, reference checks on drivers, and the backup drivers plan.

Governance Committee Report

Tom introduced new board member Dr. Tim Groover. Dr. Groover discussed his background and how he became intrigued with the KIPP concept. The board welcomed him.

Tom said the next board meeting will be a half-day retreat. He would contact the board members to find a date in late September/early October.

Fundraising Committee Report

Stephanie reported that they had a cultivation event on May 19<sup>th</sup>, with 15 visitors and 3 board members. She urged board members to host an event either at KIPP or at their home and several board members volunteered to do so.

There was also discussion about the Tax Credit Funding, which allows a company that pays state corporation tax to receive a state tax credit for their gift. Two companies have gone through the process and three more are in process. Wayne asked if there was a minimum and was told that there wasn't.

John talked about their fundraising goals and said Stephanie was off to a great start.

#### Academic Update

Tom stated the need to adopt a Safe Act Uniform policy and discussed this issue. A draft policy was discussed

**VOTED:** Motion was made to approve a Safe Act Uniform policy, and allow for minor revisions if the district or state had feedback. Motion was seconded and approved.

Tom discussed the academic data provided to the board members as well as expected schools grades.

Jen went over the STEP data and action plans for improvement. She said they need to be able to retain students if necessary. She also discussed school culture issues.

1:05 PM Kim and Warren left the meeting.

The board members discussed the academic data further with Tom and Jen.

1:32 PM Tom, Jen, Zach, and Stephanie left the meeting.

#### Executive Session

The remaining board members continued discussion of matters addressed during the meeting.

2:04 PM Meeting adjourned.

Minutes taken by Linda Powers