

KIPP Jacksonville  
Board Meeting Minutes  
September 29, 2020

A KIPP Board meeting was held at 1440 McDuff Ave N, Jacksonville, FL 32254 on September 29, 2020, from 12:00 PM – 2:00 PM.

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**Directors in Attendance**

Gary Chartrand  
John Baker  
Cheryl Fountain  
Dan Edelman  
Will Ketchum  
Joe Barrow  
Tim Groover  
Bill Walton  
Shana Brodnax

**Staff Members Present**

Jennifer Brown  
Zach Rossley  
Melissa Fullmore  
Lize Pierre  
Nikki Smith

**Visitors**

Karine Floyd (Parent)

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12:10 PM After noting that a quorum was present, Gary Chartrand called the meeting to order.

**Executive Director Update**

Jen outlined highlights from the new school year along with wins and challenges of reopening both face to face and online instruction options. Also reviewed the Organizational goals from 19-20 and proposed new Organizational goals for the 20-21 school year.

**Board Chair Update**

Gary Chartrand proposed a new Board goal dashboard for review and comment.

**Progress Update**

Jen facilitated a deep dive into student enrollment and attrition data.

Finance Committee

Dan reported on the FY 2020 Annual Financial audit and offered it for approval by the KIPP Board. Dan confirmed the signing of the X lease and provided a brief overview of the construction project timeline.

Fundraising Committee

John provided an update on the status of KIPP's Fundraising goals along with four (4) initiatives that the committee will drive throughout the 20-21 school year. Will Ketchum has joined the Fundraising committee.

Governance Committee

Joe outlined plans for updating the bylaws, the current Board matrix, and the need for an advisory/emeritus committee. Joe Barrow has been elected as new Chair and Tim Groover as the new Vice Chair. Mark Dawkins has been recommended as a new Board member. Joe ended his report by previewing the new annual Board survey.

**Board Business**

Gary gave an overview of several items which require a Board vote.

**VOTED: June and August Board Minutes. Motion was made to approve the both Board minutes. Motion was seconded and approved.**

**VOTED: Out of Field Teachers. Motion was made to approve the Out of Field Teachers. Motion was seconded and approved.**

**VOTED: Conflict of Interest. Motion was made to approve the Conflict of Interest. Motion was seconded and approved.**

**VOTED: Board Calendar. Motion was made to approve the Board Calendar. Motion was seconded and approved.**

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**VOTED:** Board Election of Joe Barrow as new Chair and Tim Groover as new Vice Chair. Motion was made to approve Joe Barrow as new Chair and Tim Groover as new Vice Chair. Motion was seconded and approved.

**VOTED:** Board Election of new member, Mark Dawkins. Motion was made to approve the Board Election of new member, Mark Dawkins. Motion was seconded and approved.

**VOTED:** School Audit. Motion was made to approve the School Audit. Motion was seconded and approved.